Anti-Smoking and Anti-Vaping policy

Henry David Learning

Woodfield School

August 2026 – August 2028

Amendments made: August 2026

Review due August 2028

Reviewed by: Deb Wilson

Signed off by Proprietary Body

Aims

Woodfield School has been designated a non-smoking/non-vaping site. This policy identifies how Woodfield School will continue to maintain a vape and smoke-free environment within the campus for the benefit of pupils, staff, visitors, parents and carers as well as members of the local community. Woodfield School regards itself as a health-promoting organisation and as such seeks to:

- Protect the staff, pupils, community and visitors from the harmful effects of tobacco smoke
- and vaping
- Provide a healthy environment for employees and pupils
- Acknowledge the educational role of the organisation in promoting healthy lifestyles and
- discouraging young people from starting smoking
- Help smokers of cigarettes and vaping to quit
- Promote a positive approach to anti-smoking and anti-vaping as an organisation.

Woodfield School recognises that pupils with Special Educational Needs and Disabilities (SEND) may be more vulnerable to smoking, vaping and nicotine-related behaviours due to a variety of factors, including peer influence, social vulnerability, difficulties understanding risk, sensory-seeking behaviours, impulsivity, anxiety, low self-esteem or a desire to gain acceptance from others.

The school also recognises that some pupils with SEND may:

• Find it more difficult to understand the long-term health implications of smoking and vaping.
• Experience communication difficulties which may affect their ability to seek help or disclose concerns.
• Be more susceptible to peer pressure, coercion or exploitation by other young people or adults.
• Use smoking or vaping as a coping mechanism for emotional distress, anxiety or other unmet needs.

Staff will ensure that:

• Expectations relating to smoking and vaping are communicated clearly and in a manner appropriate to the pupil's age, understanding and communication needs.
• Reasonable adjustments are made where required to support pupils in understanding and complying with this policy.
• Concerns regarding smoking or vaping are considered in the context of a pupil's individual needs, SEND profile and vulnerabilities.
• Support and interventions are personalised wherever possible and focus on education, health promotion and positive behaviour change.
• Where smoking or vaping may indicate wider safeguarding concerns, including exploitation, criminal activity, county lines involvement or substance misuse, the Designated Safeguarding Lead (DSL) will be informed and appropriate action taken.

The school will work collaboratively with parents/carers, health professionals, social care professionals and other relevant agencies to support pupils to make healthy choices and reduce the risks associated with smoking and vaping.

The policy will be referenced within:
• Positive Behaviour Policy
• Child Protection and Safeguarding Policy
• PSHE Curriculum
• Searching, Screening and Confiscation Policy

Pupils

- Pupils are not allowed to smoke or vape at school or whilst engaged in any off-site activity connected with the school

- Pupils should not smoke or vape whilst travelling to and from the school or in the vicinity of the school. Vicinity is described as in sight of the school.

Staff

- Staff are recognised as role models and as such are required not to smoke in sight of pupils during school business. This includes visits, trips, school fixtures etc.
- Staff should not smoke or vape within the immediate vicinity of the school at any time

Visitors, Contractors

The Anti-Smoking and Vaping Policy applies to all visitors to the school;

- supply or temporary staff, members of the public using the school facilities and contractors
- Such users should not smoke or vape within the immediate vicinity of the school at any time

Parents and Carers

It will be requested that parents and carers adhere to the Anti-Smoking and Vaping Policy and refrain from smoking or vaping on the school grounds or in the vicinity of the school.

Events

The school's Anti-Smoking and Vaping Policy applies to all social events/hirers of the school's rooms and facilities. Where events are booked by outside agencies, all parties are to be made aware of the school's Anti-Smoking and Vaping Policy.

Pupils Who Fail to Adhere to this Policy

- Any pupil found smoking or vaping on the school campus, in the vicinity of the school or on an off-site visit linked to the school will have a letter sent home to their parent/carer to inform them of the issue and to provide support in quitting smoking and be sanctioned with a detention scheduled the next day
- If a pupil is suspected of smoking or vaping, we use a school's power to request to search pupils' possessions and outer clothing should a suspicion be reported. This will always be conducted in pairs and a record of the search will be logged and parental contact made. A follow-up dialogue will take place a few days after the search so the young person is aware of why we have taken this action.
- If a pupil is caught repeatedly smoking or vaping on the school campus, in the vicinity of the school or on an off-site visit linked to the school they may receive one or more of the following sanctions depending on the circumstances:

  Loss of break/lunch privileges
  Community service
  In extreme circumstances suspension may be considered. This will be logged as a drug and alcohol related incident.

Communication of the Policy

- Parents are to be made aware of any changes to the school's Anti-Smoking and Vaping Policy through letters home
- New staff will be informed through induction of the school's policy
- The policy will be available on the school website to inform all prospective parents, staff, pupils and visitors
- Information will be shared with pupils in tutor time
- Staff members will inform visitors as appropriate
- Clearly worded signs will be located at key positions to inform visitors

Monitoring and review

Smoking and vaping incidents will be recorded and monitored by the Principal. Data will be reviewed regularly to identify:

Repeat incidents
Vulnerable pupils
Emerging trends
Safeguarding concerns
The policy will be reviewed every two years or sooner where legislation or guidance changes. The next date for review is August 2028.